

## GENERAL INSTRUCTIONS

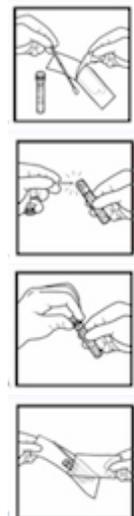
1. PRINT CLEARLY to ensure proper processing.
2. Complete the Women’s Health Test Request Form
3. Ensure Sleeves and Envelops are sealed when mailing.
4. For assistance please email [customerservice@personalizedxlabs.com](mailto:customerservice@personalizedxlabs.com)

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## Specimen Collection Instruction

1. Open the ESwab sample collection kit and remove the tube and the swab applicator.
2. Collect the specimen from the patient.
3. Aseptically unscrew and remove the cap from the tube.
4. Insert the swab into the tube and bend the swab shaft at the breakpoint indicated by the colored line marked on the swab shaft against the tube to break the shaft. Swab stays in the recommended “BD Liquid Amies Elution Collection and Transport System” until it arrives at the laboratory for testing.
5. Discard the broken handle part of the swab shaft into an approved medical waste disposal container.
6. Replace cap on the tube and secure tightly.
7. Peel off a barcode from a barcode label sticker and paste on the tube and on the Women’s Health Test Request Form to identify the patient.
8. Fill up the patient information and medical history on the Women’s Health Test Request Form.



## SHIPPING INSTRUCTIONS

1. Fill out the specimen information located on the Biohazard Envelope with patient identification information.
2. Confirm that the information on the completed Women’s Health Test Request Form matches the biohazard envelope.
3. Peel off a barcode from the Barcode label sticker sheet and place onto the bottom of the Women’s Health Test Request Form and affix a barcode to vial.
4. Place the specimen into the Biohazard Envelope along with the Women’s Health Test Request Form and seal.
5. The package is now ready for shipment to Personalizedx Labs.

## GENERAL INSTRUCTIONS

5. PRINT CLEARLY to ensure proper processing.
6. Complete the Women’s Health Test Request Form for Personalizedx Labs and Cytology Requisition from Danner Laboratories for Cytology tests only.
7. Ensure SLEEVES and ENVELOPES are sealed when mailing.
8. For assistance please email [customerservice@personalizedxlabs.com](mailto:customerservice@personalizedxlabs.com)

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## COLLECTION INSTRUCTIONS

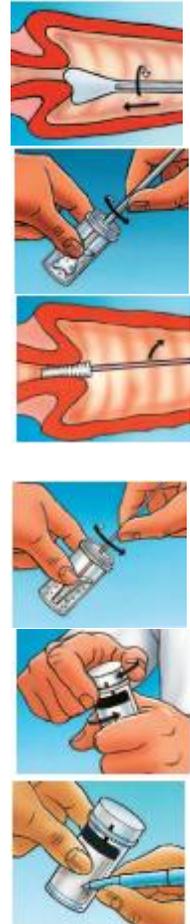
### **For Collection of cervical specimen using Broom-like device:<sup>1</sup>**

1. Insert the central bristles of the broom into the endocervical canal deep enough to allow the shorter bristles to fully contact the ectocervix. Push gently, and rotate the broom in a clockwise direction five times.
2. Rinse the broom as quickly as possible into the PreservCyt solution vial by pushing the broom into the bottom of the vial 10 times, forcing the bristles apart. Swirl the broom vigorously to further release material. Discard the collection device.
3. Tighten the cap so that the torque line on the cap passes the torque line on the vial.
4. Write the patient's name and ID number or paste a barcode label on the vial, and fill up the patient information and medical history on the Women’s Health Test Requisition Form for Personalizedx Labs and Cytology Requisition Form from Danner Laboratories for Cytology tests only.
5. Place the vials in the biohazard bag and insert requisition forms into the sleeve.
6. Ship samples back to Personalizedx Labs



**For Collection of cervical specimen using Brush/Spatula device:<sup>1</sup>**

1. Select contoured end of plastic spatula and rotate it 360 degrees around the entire exocervix while maintaining tight contact with exocervical surface.
2. Rinse the spatula as quickly as possible into the PreservCyt solution vial by swirling the spatula vigorously in the vial 10 times.  
Discard the spatula.
3. Obtain an adequate sampling from the endocervix using an endocervical brush device.  
Insert the brush into the cervix until only the bottommost fibers are exposed. Slowly rotate 1/4 or 1/2 turn in one direction. DO NOT OVER-ROTATE.
4. Rinse the brush as quickly as possible in the PreservCyt solution by rotating the device in the solution 10 times while pushing against the PreservCyt vial wall. Swirl the brush vigorously to further release material.  
Discard the brush.
5. Tighten the cap so that the torque line on the cap passes the torque line on the vial.
6. Write the patient's name and ID number or paste a barcode label on the vial, and fill up the patient information and medical history on the Women's Health Test Requisition Form for Personalizedx Labs and Cytology Requisition Form from Danner Laboratories for Cytology tests only.
7. Place the vials in the biohazard bag and insert requisition forms into the sleeve.
8. Ship samples back to Personalizedx Labs



**SHIPPING INSTRUCTIONS**

1. Fill out the specimen information located on the Biohazard Envelope with patient identification information
2. Confirm that the information on the completed Women's Health Test Request Form matches the biohazard envelope.
3. Peel off a barcode from the Barcode label sticker sheet and place onto the bottom of the Women's Health Test Request Form, Cytology Requisition Form and affix barcode to vial.
4. Place the ThinPrep® PreservCyt® vial into the Biohazard bag along with the Women's Health Test Request Form and seal.
5. The package is now ready for shipment to Personalizedx Labs.

Source:

[http://www.thinprep.com/hcp/specimen\\_collection](http://www.thinprep.com/hcp/specimen_collection)